



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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You are invited to attend a meeting of the **Human Resources Committee** which will be held on **Monday 13th April 2026** commencing at **10:00** in the **Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB**.

In the interests of transparency, the council asks that any person wishing to record the meeting's proceedings inform the Chairman prior to the start of the meeting and that recording equipment is on view.

  
Joe Pope  
Executive Officer

### AGENDA

	Chair's Welcome
Open Forum	Members of the public are welcome to present any matter to the wellbeing of Radcliffe on Trent each resident will receive the attention of the Council for a period of 5 minutes each with a maximum of 15 minutes total
HR26- 077	Apologies for absence
HR26- 078	Declaration of members interests and dispensation from non-participation
HR26- 079	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.
HR26- 080	<u>To <b>approve</b> the minutes of the meeting held on Friday 13th March</u>
HR26- 081	To <b>receive</b> a confidential staffing update and agree any actions necessary. <i>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>
HR26 - 082	To <b>receive</b> a verbal update on the staff and councillor DBS checks
HR26- 083	<u>To <b>receive</b> an update on proposed strategic operational efficiencies in 2026</u>

HR26 - 084	To <b>receive</b> a verbal update on recruitment for the position of Admin Officer
HR26- 085	To <b>receive</b> an update on Duty Officer responsibilities
HR26- 086	To <b>receive</b> any items for notification to be included on a future agenda – for information only
HR26- 087	To <b>note</b> the date and time of the next HR committee meeting: <b>To be confirmed</b>