



## Radcliffe on Trent Parish Council

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You are invited to attend a meeting of the **Human Resources Committee** which will be held on **Monday 12th January 2026** commencing at **09:30** in the **Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB**.

In the interests of transparency, the council asks that any person wishing to record the meeting's proceedings inform the Chairman prior to the start of the meeting and that recording equipment is on view.

Joe Pope

Business Operations Manager

### AGENDA

	Chair's Welcome
Open Forum	Members of the public are welcome to present any matter to the wellbeing of Radcliffe on Trent each resident will receive the attention of the Council for a period of 5 minutes each with a maximum of 15 minutes total
HR26- 046	Apologies for absence
HR26- 047	Declaration of members interests and dispensation from non-participation
HR26- 048	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.
HR26- 049	<u>To <b>approve</b> the minutes of the meeting held on 8th December</u>
HR26- 050	To <b>receive</b> a confidential staffing update and agree any actions necessary. <i>Exclusion of Public and Press recommended as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>
HR26- 051	To <b>receive</b> a confidential update on staff appraisals and performance management. <i>Exclusion of Public and Press recommended as publicity would be</i>

	<i>prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</i>
HR26- 052	<u>To <b>receive</b> an update on proposed strategic operational efficiencies in 2026</u>
HR26- 053	<u>To <b>receive</b> and <b>consider</b> changes to the job description</u> for Hall Manager.
HR26- 054	<u>To <b>receive</b> and <b>consider</b> changes to the job description</u> for Hybrid Facilities Operative (with team leader responsibilities)
HR26- 055	<u>To <b>receive</b> and <b>consider</b> the proposal to increase the salary bracket</u> for Hybrid Facilities Operative (with team leader responsibilities)
HR26- 056	To receive any items for notification to be included on a future agenda – for information only
HR26- 057	To <b>note</b> the date and time of the next HR committee meeting: <b>To be confirmed</b>