



## Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB

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Minutes of the Extra ordinary meeting of the **Parish Council** which was held on **Tuesday 22nd July 2025** commencing at **7.00pm** in the **Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB.**

### Members Present:

Cllr Anne McLeod	Cllr Oliver Furniss	Cllr Harry Curtis
Cllr Irene Dovey	Cllr Annie McKensie	Cllr Kirsty Hyndes
Cllr Amelie Pira	Cllr Matt Douglas	Cllr Lewis Mills
Cllr Troy Jenkinson	Cllr Lesa Gilbert	

Also present:	1 members of the public
Staff present:	Joe Pope (BOM) and Hayley Gandy (Interim Clerk)

	<b><u>Chairs Welcome</u></b> The Chair reported that the Skate Jam has now been postponed until Easter
	<b><u>Open Forum</u></b> One member of the public stated that they thoroughly enjoyed the picnic in the park, thank you to those who organised it and kept it going. Good luck to the new candidates to the council Question was raised with regard to wording on the agenda to do with the exclusion of the public and press for item 65. The Clerk responded that this wording was advised by the Internal auditor but we will check for future.
	<b><u>Reports from Borough and County Councillors</u></b> All sent their apologies.
FC26-052	<b><u>Apologies for absence</u></b> Cllr Oli Bere, Cllr Sue Clegg, Cllr Nikki Farnsworth, Cllr Tracie Bere and Cllr Alice Tomlinson gave their apologies with reasons - accepted by all
FC26-053	<b><u>Declaration of members interests and dispensation from non-participation</u></b> None
FC26-054	<b><u>To determine which items on the agenda, if any, require the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and provide reasons.</u></b> The Council resolved to exclude item 65 due to the confidential nature of the document being shared with Councillors - carried 9 for 2 against

FC26-055	<p><b><u>To approve the minutes of the meeting held on 1st July 2025</u></b></p> <p>The Council resolved to approve the minutes of the meeting held on 1st July 2025 and signed - carried 10 for 1 abstention</p>
FC26-056	<p><b>To note the minutes from the following committees:-</b></p> <ul style="list-style-type: none"> <li>a) <b><u>Amenities Committee 17th June 2025</u></b> - noted</li> <li>b) <b><u>Finance and General Purposes 24th June 2025</u></b> - noted</li> <li>c) <b><u>Grange and Grange Hall Committee 8th July 2025</u></b> - noted</li> <li>d) <b><u>Planning and Environment Committee 8th July 2025</u></b> - noted</li> </ul>
FC26-057	<p><b><u>To receive a verbal report from the Business Operations Manager</u></b></p> <p>The Business Operations Manager gave a verbal report which can be viewed by clicking here</p> <p><i>Action - publicise the CCTV upgrades</i></p>
FC26-058	<p><b><u>To consider and approve 2 applications for co-option on to the Council, and sign papers - S Maroney and N Waters</u></b></p> <p>The Council resolved to approve the applications for the follow members:  S Maroney - proposed by Cllr McLeod, seconded by Cllr Jenkinson and unanimously approved  N Waters - proposed by Cllr Jenkinson, seconded by Cllr Mills and unanimously approved.</p>
FC26-059	<p><b><u>To receive the following finance documents: -</u></b></p> <ul style="list-style-type: none"> <li>A. <b><u>To approve the Bank Reconciliations for June 2025</u></b> - the Council resolved unanimously to approve the bank reconciliations for June 2025</li> <li>B. <b><u>To approve the payments listings for June 2025</u></b> - The Council resolved unanimously to approve the payment list for June 2025</li> <li>C. <b><u>To note the transactions listings for June 2025</u></b> - noted</li> <li>D. <b><u>To note bank balances and statements -</u></b> noted <ul style="list-style-type: none"> <li><b><u>Natwest Business</u></b></li> <li><b><u>Natwest Reserve</u></b></li> <li><b><u>CCLA</u></b></li> <li><b><u>CCLA Property Fund</u></b></li> </ul> </li> </ul>
FC26-060	<p><b><u>To receive and note an update on Financial 1st quarter review and budget</u></b></p> <p>Due to the temporary pause in spending the Business Operations Manager and Chair of F &amp; GP gave an update on how things stand for the budget (click the underlined title for the document). A NALC accredited accountant is meeting on Wednesday 23rd July to check over the budget. Initial observations from them have noticed that double counting of the CCLA accounts seems to have occurred. Cllr Mills reported that previous Councils have not been earmarking reserves for maintenance of assets for instance, the Council has no 'pot' for a new van for when that becomes uneconomical to run.</p> <p>A revised budget will be on the agenda for the next extra ordinary meeting on 5th August 2025</p> <p>This update was noted.</p>
FC26-061	<p><b><u>To consider comments on the following Planning Committees:</u></b></p>

	<p>a) <b><u>25/01040/FUL Alterations to install windows / glazed doors to existing garage to form garden room / store 32 Hunt Close Radcliffe On Trent Nottinghamshire NG12 2EQ</u></b></p> <p>The Council resolved to comment an objection due to a loss of parking and also raise with planning enforcement about the fence being too high and the heat pump being visible to the highway - carried 10 votes for 1 abstention</p> <p><i>Action - Clerk to submit comment to RBC and Cllr Douglas to raise concerns with planning enforcement</i></p> <p>b) <b><u>25/01173/FUL Ground floor replacement of Flat Roof structure to existing swimming pool and extension of existing kitchen/ utility area. First floor extension over existing flat roof area to create additional bedroom and storage space. Remodelling of 1no. existing dormer to the rear and addition of 3no. new dormers to existing pitched roof. Replacement of roof tiles and insulation, re-cladding to all existing dormers. Replacement of all new and existing windows and doors. (Note: Existing flat roof to swimming pool has failed and fallen in at the beginning of June 2025. Debris and roof material has been removed to reduce potential hazards to occupants and neighbours. Existing drawings denote pool flat roof information prior to collapse) 7 Northfield Avenue Radcliffe On Trent Nottinghamshire NG12 2HX</u></b></p> <p>The Council resolved to comment do not object to this application - carried 2 votes for 2 abstentions</p> <p><i>Action- Clerk to submit comment to RBC</i></p>
FC26-062	<p><b><u>To note Vandalism report</u></b></p> <p>Noted</p> <p>Action- Quantify vandalism needed on form and consistent wording to help analyse the date effectively.</p>
FC26-063	<p><b><u>To note correspondence circulated by email if any</u></b></p> <p>Correspondence was sent after the publicised date from NALC.</p>
FC26-064	<p><b><u>To receive and note reports from members</u></b></p> <p>Cllr Douglas reported thanks to those who helped on the carnival PC stand and for those who helped the carnival as a whole. Feedback received from residents was that children were getting stuck in the toilets due to stiff doors. It was suggested that we consider our environmental ethos in respect to generators. Comments raised that the hand driers are not very effective. New residents came along to say hello.</p> <p>Cllr Jenkinson reported that he attended new councillor and new chairs training which gave useful information and will share shortly.</p> <p>Cllr McLeod will be attending green solution training on Wednesday 23rd July.</p>

	<i>The following item was exclude the public and press due to the confidential nature of the report</i>
FC26-065	<p><b><u>To note a report on the Bungalow</u></b></p> <p>Noted</p> <p>Action - check what action the estate agents will undertake and ask for clarity on action we should take at this stage.</p>
FC25-066	<p><b><u>To receive any items for notification to be included on a future agenda – for information only</u></b></p> <p>Due to a breach of the Parish Council code of conduct with the accessing of documents from a coded room by a member of the Council, the code of conduct policy will be reviewed and amendments sent to a meeting for approval.</p> <p>Review of working groups</p> <p>Marketing</p> <p>Asset register update</p> <p>Website booking system</p>
FC25-067	<p>To <b>note</b> the date and time of the next <b>Full Council</b> meeting on <b>5th August 2025</b> commencing at <b>7pm</b> in the <b>Radcliffe Room, The Grange, Vicarage Lane, Radcliffe on Trent, Nottingham, NG12 2FB. This will be an extra ordinary meeting.</b> The next scheduled meeting is on 12th August 2025</p> <p>Noted</p>

The meeting closed at 9.02 pm

Signed as a true record of the Meeting: \_\_\_\_\_

Dated \_\_\_\_\_

Presiding chair of approving meeting