



Radcliffe on Trent Parish Council

The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB
Tel: 0115 933 5808, Email: clerk@radcliffeontrentparishcouncil.gov.uk,
Web: rotpc.gov.uk

You are invited to attend the **Annual Meeting of the Council** which will be held on **Tuesday 20th May 2025** commencing at **19.00** in the **Radcliffe Room, The Grange, Vicarage Lane, Radcliffe-on-Trent, Nottingham NG12 2FB**.

In the interests of transparency, the council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view

Interim Clerk/RFO

	Agenda
FC26-001	To elect a Chair for the 2025-2026 municipal year and allow for the newly elected Chair to sign their Declaration of Acceptance of Office
FC26-002	To elect a Vice Chair for the 2025-2026 municipal year and allow for the newly elected Vice Chair to sign their Declaration of Acceptance of Office.
Open Forum	Members of the public are welcome to present any matter to the wellbeing of Radcliffe on Trent each resident will receive the attention of the Council for a period of 5 minutes each with a maximum of 15 minutes total
FC26-003	Apologies for absence
FC26-004	Declaration of members interests and dispensation from non-participation
FC26-005	To determine which items on the agenda, if any, require the exclusion of public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) for reasons of the confidential nature of the business to be transacted and resolve to exclude public and press for these items.
FC26-006	<u>To adopt Standing Orders</u>
FC26-007	<u>To adopt Financial Regulations</u>
FC26-008	<u>To adopt Terms of Reference for Standing committees</u> a) Finance and General Purpose b) Amenities c) Planning and Environment d) Grange and Grange Hall e) Human Resources
FC26-009	To appoint members to the standing committees a) Finance and General Purpose b) Amenities c) Planning and Environment d) Grange and Grange Hall e) Human Resources

FC26-010	To appoint the Chair and Vice Chair of the standing committees a) Finance and General Purpose b) Amenities c) Planning and Environment d) Grange and Grange Hall e) Human Resources
FC26-011	To appoint representatives to outside organisations and determine arrangements for reporting back A. Rural Community Action Nottinghamshire (2) B. Radcliffe on Trent Sports Association (2) C. Jeffrey Limmer Charity (1) D. Radcliffe on Trent Carnival (2) E. Radcliffe Infants School (1) F. Radcliffe Junior School (1) G. Radcliffe Residents Association (2) H. Police Priority Setting Group (3) I. Village Fireworks Committee (2) J. Radfest Music Event (2) K. Skatepark Committee (2) L. Surgery Forum (2) M. Armed Forces Champion (1) N. SNA (2) O. Flood Signage wardens P. Friends of Radcliffe Station
FC26-012	To approve the minutes of the meeting held on 29th April 2024
FC26-013	To note the following committee meetings minutes:- a) <u>Amenities 6 May 2025</u> b) Human Resources May 2025 <i>(confidential)</i> c) Grange and Grange Hall Committee 13 May 2025 d) Planning and Environment Committee 13 May 2025
FC26-014	To receive a verbal report from the Business Operations Manager
FC26-015	To review insurance cover and approve expenditure. - <i>to follow due to awaiting quotes</i>
FC26-016	To approve expenditure for tree works around the village in accordance with the Tree survey.- <i>to follow due to awaiting quotes</i>
FC25-017	<u>To note correspondence circulated by email if any</u>
FC25-018	To receive and note reports from members
FC25-019	To receive any items for notification to be included on a future agenda – for information only
FC25-020	To note the date and time of the next Full Council meeting on 3rd June 2025 commencing at 20.00 in the Radcliffe Room, The Grange, Vicarage Lane, Radcliffe on Trent, Nottingham, NG12 2FB.